KULLIYYAH OF ISLAMIC REVEALED KNOWLEDGE AND HUMAN SCIENCES
APPLICATION TO RESIT EXAMINATION
(FOR FINAL YEAR FINAL SEMESTER STUDENT ONLY)

SECTION A (PERSONAL INFORMATION - TO BE FILLED IN BY THE STUDENT)

NAME : ____________________________________________________________  TELEPHONE NO. :________________________

MATRIC NO. :______________________________________________________  EMAIL ADDRESS : ________________________

MAJOR / PROGRAMME : ________________________________________________

SESSION :_____________________ SEMESTER :___

CGPA : _________________________

SECTION B (RESIT EXAMINATION INFORMATION - TO BE FILLED IN BY THE STUDENT)

I WOULD LIKE TO RESIT FOR EXAMINATION THE FOLLOWING COURSE :

<table>
<thead>
<tr>
<th>NO.</th>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>SECTION</th>
<th>EXAMINERS</th>
<th>GRADE OBTAINED</th>
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NOTE:
PLEASE ATTACH A COPY OF YOUR CONFIRMATION SLIP FOR CURRENT SEMESTER

SECTION C (APPROVAL - TO BE FILLED IN BY THE OFFICE OF DEPUTY DEAN, ACADEMIC AFFAIRS)

APPROVED □ NOT APPROVED □ SIGNATURE : ________________________

DATE : ________________________

REMARKS / COMMENTS:

________________________________________________________________________

________________________________________________________________________
PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING FOR RESIT EXAMINATION

A. PROCEDURES

1. SECURE THE APPLICATION FOR RESIT EXAMINATION FORM FROM THE OFFICE OF DEPUTY DEAN, ACADEMIC AFFAIRS (IRKH) AND THE OFFICE OF DEPUTY DEAN, ACADEMIC AFFAIRS (HS). READ AND UNDERSTAND THE CRITERIA ON ELIGIBILITY FOR RESIT EXAMINATION.

2. COMPLETE THE FORM AND SUBMIT TOGETHER WITH THE LATEST REGISTRATION CONFIRMATION SLIP (FINAL YEAR STUDENTS ONLY) WITHIN THE FIRST WEEK (FOR REGULAR SEMESTER) OR THE FIRST THREE DAYS (FOR THE SHORT SEMESTER) OF THE COMMENCEMENT OF THE NEW SEMESTER.

3. A FEE OF RM 100 (FOR EACH COURSE APPLIED) MUST ACCOMPANY EVERY RESIT APPLICATION. APPLICATION AFTER THE DEADLINE WILL NOT BE ENTERTAINED.

B. ELIGIBILITY FOR RESIT EXAMINATION

1. ONLY GRADUATING STUDENTS* WHO FAIL CERTAIN COURSE(S) IN THEIR FINAL YEAR OF STUDY ARE ELIGIBLE TO APPLY.

2. FINAL YEAR STUDENTS* ARE ONLY ELIGIBLE TO RESIT IF THE COURSE(S) IS/ARE NOT OFFERED IN THE CURRENT SEMESTER OR IN THE NEXT SEMESTER. OTHERWISE, FINAL YEAR STUDENTS MUST REPEAT THE COURSE IMMEDIATELY.

3. STUDENT MUST HAVE OBTAINED A CGPA OF 2.00 OR ABOVE TO QUALIFY FOR RESIT EXAMINATION.

4. THE MAXIMUM NUMBER OF COURSES ALLOWED FOR RESIT IS EQUIVALENT TO 18 CREDIT HOURS (ABOUT SIX COURSES OF 3 CREDIT HOURS EACH; SUBJECT TO THE APPROVAL OF DEAN OF KULLIYYAH).

5. GRADUATING STUDENTS MAY EITHER OPT FOR RESIT OR REPEAT THE FAILED COURSE(S) ON THE FOLLOWING CONDITION:
   A) STUDENTS WHO OPT FOR RESIT MUST OFFICIALLY REGISTER FOR THE COURSE AND ATTEND THE CLASSES REGULARLY UNTIL THE RELEASE OF THE RESIT EXAMINATION RESULTS. IF THE COURSE(S) IS/ARE NOT OFFERED, STUDENT MUST REGISTER AS INDEPENDENT STUDY.
   B) THE COURSE REGISTRATION WILL BE DROPPED AUTOMATICALLY ONCE THE STUDENTS PASS THE RESIT EXAMINATION.
   C) STUDENTS WHO FAIL IN THE RESIT EXAMINATION MUST CONTINUE WITH THE COURSE AND SIT FOR THE END-OF-SEMESTER EXAMINATION.

6. ONLY ONE ATTEMPT OF RESIT EXAMINATION IS ALLOWED FOR EACH COURSE REGISTERED.

7. THE EVALUATION WILL BE ON 'PASS ON RESIT (PR)' OR 'FAIL ON RESIT' (FR) BASIS AND WILL NOT AFFECT THE OVERALL CGPA.

NOTES:
GRADUATING STUDENTS (LEVEL IV) = FINISHED ALL COURSES IN THE LAST SEMESTER, EXCEPT FOR COURSES THAT HE/SHE HAD FAILED
FINAL YEAR STUDENTS (LEVEL IV) = EXPECTED TO FINISH ALL COURSES IN CURRENT SEMESTER

NOTES

1. ONLY COMPLETED & APPROVED APPLICATION WILL BE PROCESSED BY THE OFFICE OF DEPUTY DEAN, ACADEMIC AFFAIRS (IRKH) AND THE OFFICE OF DEPUTY DEAN, ACADEMIC AFFAIRS (HS).

2. PLEASE MAKE A COPY OF THIS COMPLETED FORM FOR YOUR OWN RECORD.